The Career Ready Practices

This report is official as of March 20, 2017

The Career Ready Practices component provides a framework for the developmental experiences necessary to becoming career ready; experiences that can be "practiced" using many different approaches in a variety of settings. Student refine these practices throughout their full continuum of learning: through their journey in school, college, the workforce and when they return to advance their education.

To the Parents or Guardian of:

(First_Name) (Last_Name)
(Mailing_Street)
Bismarck, ND 58501

Semester 2 Overall 3.21 CRP Score

[CRP-01] Responsible Employee 3.3
Career-ready individuals understand the obligations and responsibilities of being a member of a community and demonstrate this understanding every day through their interactions with others. They are conscious of the impacts of their decisions on others and the environment around them, think about the near-term and long-term consequences of their actions, and seek to act in ways that contribute to the betterment of their teams, families, community, and workplace. They are reliable and consistent in going beyond the minimum expectation and in participating in activities that serve the greater good.

(CRP-01.01) Appropriate appearance and behavior 3
(CRP-01.02) Attitude 3
(CRP-01.06) Time management in work 3
(CRP-01.07) Focusing on a project 3.5
(CRP-01.08) Responsibility 4

[CRP-02] Technical Skills 3
Career-ready individuals readily access and use the knowledge and skills acquired through experience and education to be more productive. They make connections between abstract concepts with real-world applications and make correct insights about when it is appropriate to apply the use of an academic skill in a workplace situation.

(CRP-02.05) Problem solving and critical thinking 3
(CRP-02.06) Using resources to complete work

[CRP-03] Health / Support 3.5
Career-ready individuals understand the relationship between personal health, workplace performance, and personal well-being; they act on that understanding to regularly practice health diet, exercise and mental health activities. Career-ready individuals also take regular action to contribute to their personal financial well-being, understanding that personal financial security provides the peace of mind required to contribute more fully to their own career success.

(CRP-03.03) Working safely 3.5

[CRP-04] Communication 3
Career-ready individuals communicate thoughts, ideas, and action plans with clarity, whether using written, verbal, and/or visual methods. They communicate in the workplace with clarity and purpose to make maximum use of their own and others’ time. They are excellent writers; they master conventions, word choice and organization and use effective tone and presentation skills to articulate ideas. They are skilled at interacting with others; they are active listeners and speak clearly and with purpose. Career-ready individuals think about the audience for their communication and prepare accordingly to ensure the desired outcome.

(CRP-04.01) Communicating well 3
(CRP-04.05) Listening well 3

[CRP-12] Teamwork 3.25
Career-ready individuals positively contribute to every team whether formal or informal. They apply an awareness of cultural differences to avoid barriers to productive and positive interaction. They find ways to increase the engagement and contribution of all team members. They plan and facilitate effective team meetings.

(CRP-12.01) Engaging actively and respectfully 3.25
(CRP-12.06) Participating 3.25
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To the Parents or Guardian of:

(First_Name) (Last_Name)
(Mailing_Street)
Bismarck, ND 58503

Semester 2 Overall 3.08 CRP Score

[CRP-01] Responsible Employee 3.05

Career-ready individuals understand the obligations and responsibilities of being a member of a community and demonstrate this understanding every day through their interactions with others. They are conscientious of the impacts of their decisions on others and the environment around them, think about the near-term and long-term consequences of their actions, and seek to act in ways that contribute to the betterment of their teams, families, community, and workplace. They are reliable and consistent in going beyond the minimum expectation and in participating in activities that serve the greater good.

(CRP-01.01) Appropriate appearance and behavior 3
(CRP-01.02) Attitude 3
(CRP-01.06) Time management in work 3.25
(CRP-01.07) Focusing on a project 3
(CRP-01.08) Responsibility 3

[CRP-02] Technical Skills 3.25

Career-ready individuals readily access and use the knowledge and skills acquired through experience and education to be more productive. They make connections between abstract concepts with real-world applications and make correct insights about when it is appropriate to apply the use of an academic skill in a workplace situation.

(CRP-02.05) Problem solving and critical thinking 3.5
(CRP-02.06) Using resources to complete work 3

[CRP-03] Health / Support 3

Career-ready individuals understand the relationship between personal health, workplace performance, and personal well-being; they act on that understanding to regularly practice health diet, exercise and mental health activities. Career-ready individuals also take regular action to contribute to their personal financial well-being, understanding that personal financial security provides the peace of mind required to contribute more fully to their own career success.

(CRP-03.03) Working safely 3

[CRP-04] Communication

Career-ready individuals communicate thoughts, ideas, and action plans with clarity, whether using written, verbal, and/or visual methods. They communicate in the workplace with clarity and purpose to make maximum use of their own and others' time. They are excellent writers; they master conventions, word choice and organization and use effective tone and presentation skills to articulate ideas. They are skilled at interacting with others; they are active listeners and speak clearly and with purpose.

(CRP-04.01) Communicating well
(CRP-04.05) Listening well

[CRP-12] Teamwork 3

Career-ready individuals positively contribute to every team whether formal or informal. They apply an awareness of cultural differences to avoid barriers to productive and positive interaction. They find ways to increase the engagement and contribution of all team members. They plan and facilitate effective team meetings.

(CRP-12.01) Engaging actively and respectfully 3
(CRP-12.06) Participating 3
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To the Parents or Guardian of:

(First_Name) (Last_Name)
(Mailing_Street)
Bismarck, ND 58503

CRP Scoring Scale:

<table>
<thead>
<tr>
<th>Score</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.00</td>
<td>Student exceeds competencies set and is extremely career ready with the necessary skills to be highly successful at finding, gaining, and keeping employment over the course of his/her lifetime.</td>
</tr>
<tr>
<td>3.60</td>
<td>Student meets competencies set and is career ready with the necessary skills to be successful at finding, gaining, and keeping employment over the course of his/her lifetime.</td>
</tr>
<tr>
<td>3.59</td>
<td>Student meets the rigor of most competencies set to be career ready and needs to improve on some in order to have long-term success.</td>
</tr>
<tr>
<td>2.80</td>
<td>Student is proficient in some competencies, but requires remediation in most competencies in order to be truly successful in finding, gaining, and keeping employment over the course of his/her lifetime.</td>
</tr>
<tr>
<td>2.79</td>
<td>Student needs remediation and help in almost all areas of career readiness in order to be successful in finding, gaining, and keeping employment over the course of his/her lifetime.</td>
</tr>
<tr>
<td>2.20</td>
<td>Student is proficient in some competencies, but requires remediation in most competencies in order to be truly successful in finding, gaining, and keeping employment over the course of his/her lifetime.</td>
</tr>
<tr>
<td>2.19</td>
<td>Student meets competencies set and is career ready with the necessary skills to be successful at finding, gaining, and keeping employment over the course of his/her lifetime.</td>
</tr>
<tr>
<td>1.80</td>
<td>Student meets the rigor of most competencies set to be career ready and needs to improve on some in order to have long-term success.</td>
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<td>Student exceeds competencies set and is extremely career ready with the necessary skills to be highly successful at finding, gaining, and keeping employment over the course of his/her lifetime.</td>
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Semester 2 Overall 3.88 CRP Score

[CRP-01] Responsible Employee  3.4
Career-ready individuals understand the obligations and responsibilities of being a member of a community and demonstrate this understanding every day through their interactions with others. They are conscientious of the impacts of their decisions on others and the environment around them, think about the near-term and long-term consequences of their actions, and seek to act in ways that contribute to the betterment of their teams, families, community, and workplace. They are reliable and consistent in going beyond the minimum expectation and in participating in activities that serve the greater good.

(CRP-01.01) Appropriate appearance and behavior  3
(CRP-01.02) Attitude  4
(CRP-01.06) Time management in work  3
(CRP-01.07) Focusing on a project  3
(CRP-01.08) Responsibility  4

[CRP-02] Technical Skills  4
Career-ready individuals readily access and use the knowledge and skills acquired through experience and education to be more productive. They make connections between abstract concepts with real-world applications and make correct insights about when it is appropriate to apply the use of an academic skill in a workplace situation.

(CRP-02.05) Problem solving and critical thinking  4
(CRP-02.06) Using resources to complete work  4

[CRP-03] Health / Support  4
Career-ready individuals understand the relationship between personal health, workplace performance, and personal well-being; they act on that understanding to regularly practice health diet, exercise and mental health activities. Career-ready individuals also take regular action to contribute to their personal financial well-being, understanding that personal financial security provides the peace of mind required to contribute more fully to their own career success.

(CRP-03.03) Working safely  4

[CRP-04] Communication  4
Career-ready individuals communicate thoughts, ideas, and action plans with clarity, whether using written, verbal, and/or visual methods. They communicate in the workplace with clarity and purpose to make maximum use of their own and others’ time. They are excellent writers; they master conventions, word choice and organization and use effective tone and presentation skills to articulate ideas. They are skilled at interacting with others; they are active listeners and speak clearly and with purpose. Career-ready individuals think about the audience for their communication and prepare accordingly to ensure the desired outcome.

(CRP-04.01) Communicating well  4
(CRP-04.05) Listening well  4

[CRP-12] Teamwork  4
Career-ready individuals positively contribute to every team whether formal or informal. They apply an awareness of cultural differences to avoid barriers to productive and positive interaction. They find ways to increase the engagement and contribution of all team members. They plan and facilitate effective team meetings.

(CRP-12.01) Engaging actively and respectfully  4
(CRP-12.06) Participating  4
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To the Parents or Guardian of:

(First_Name) (Last_Name)
(Mailing_Street)
Bismarck, ND 58504

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